

Corporate Governance

Roles and Responsibilities of EXCO / Governance Committee

Roles

The role of the EXCO / Governance Committee of the Lions Home for the Elders (LHE) is to advise the Management Board on matters relating to the Board's governance, structure and processes, effectiveness of the Board and its members so as to ensure that the Board fulfils its legal, ethical and functional roles and responsibilities.

Chair	Chairman of Lions Home Management Board
Committee	Members of Lions Home Executive Committee
Assisted and Supported by	Chief Executive Officer

Responsibilities

- To ensure that Board policies and procedures are in place, periodically reviewed, and recommend changes as required
- To assist the Board in periodically updating and reviewing its primary areas of focus based on the strategic plan, the annual board assessment, and an annual review of a plan for board development in line with the organisation's mission, goals, objectives programmes and services
- To ensure LHE complies with Corporate Governance Policies and Guidelines
- To ensure that the Board, its committees and members comply with guidelines as set out in the LHE Board of Directors Handbook
- To manage the process for succession of Board Members and Chief Executive Officer

Board Nomination and Election

- Process and Procedures for nomination, election and appointments to the Board shall be in compliance with LHE Constitution and By-Laws, and other legal requirements
- Nomination and Election of Lions members with the skills / expertise are encouraged to serve on the Board

Frequency of Meetings

Monthly Meeting